
Risk Management and Business Continuity Strategy

1 INTRODUCTION

1.1 The Governance and Risk Manager has been instructed to provide an updated report on the progress being made with the implementation of the Council's Risk Management and Business Continuity Strategy.

2. RECOMMENDATIONS

2.1 The Committee note the terms of this report.

3. DETAIL

3.1 Risk Management

The Strategic and Operational Risk Registers have now been updated for financial quarter 4 and can be viewed in Pyramid.

The review of the current risk management policy and strategy document is ongoing and the first draft, taking account of the recommendations in the audit report and the ongoing development of the strategic and operational risk registers within Pyramid has been presented to the Risk Management Group for comment by end February 2010. The Chief Executive has also been asked for comments.

The document will then be presented to the SMT along with a programme giving details of (a) a programme of individual meetings with Directors and Heads of Service by end April 2010 and (b) a series of training seminars for third tier managers, operational staff and presentations to Members either at Area Committees or Business Days by end September 2010.

3.2 Business Continuity

The Incident Control Room training for administrative staff has been arranged for 16 March 2010 in the Council Chamber and will be run by the Governance and Risk Manager and the Emergency Planning Officer.

The training will involve a general overview of Business Continuity and Emergency Planning and the relationship between the two during an incident. Setting up the incident room and the testing of the action logging management system which has been developed by IT.

It is anticipated that around 12 admin staff will attend, most are attached to the area emergency response teams but some from Kilmory have agreed to attend.

3.3 Training Course

The risk management training course led by Gallagher Basset in January was a success with all attendees giving positive feedback on the benefit to them.

All attendees passed the course and their certificates have been issued. It is hoped the Gallagher Basset will be able to provide a further course later in the year.

Iain Jackson
Governance and Risk Manager